

UPCOMING CLASSES

Schedule for Late 2018/Early 2019

Cost for single 2-hour class is \$60;
As part of series, \$55; 1-hr class is \$40
iTandCoffee Club discounts available



Class Name	When is it on?	
Introduction to the iPad & iPhone – 5 topics 1. <i>A Guided Tour</i> 2. <i>Taking & Managing Photo</i> 3. <i>Typing tricks Mail</i> 4. <i>Safari Calendar & Reminders</i> 5. <i>Shopping the Stores iBooks</i>	Weds 10am-12pm Nov 21 Nov 28 Dec 5 Dec 12 Dec 19	Tues 10am-12pm Feb 12 Feb 19 Feb 26 Mar 5 Mar 12
Getting to know your Mac 1. <i>A Guided Tour</i> 2. <i>Files, Folders & Finder</i> 3. <i>Backups, Preferences, Apps</i> 4. <i>All sorts of tips and tricks</i>	Thurs 10am-12pm Feb 21 Feb 28 Mar 7 Mar 14	
The Photos App on the Mac (2 x 2-hour classes) Part 1 Part 2	Thurs 10am-12pm Nov 22 Nov 29	Thurs 1pm-3pm Mar 21 Mar 28
Make a Photo Book (1 x 2-hour class)	Mon Dec 3 1pm-3pm Wed Feb 13 10am-12pm	
Bring your busy life under control using the iPad and iPhone (2 x 2-hour classes)	Mon Nov 26 & Dec 3, 10am-12pm	
An Organized life with Evernote (1 x 2-hour class)	Wed March 6 th , 6:30-8:30pm	
Travel and your iPad, iPhone & other technology (1 x 2-hour class)	Fri Nov 16, 10:00am-12:00pm Mon Feb 25, 6:30-8:30pm	
Set-up your own VPN (1 x 1-hour class)	Mon Dec 10, 10:30-11:30am Mon Feb 4, 6:30-7:30pm	
Understanding/using iCloud Sorting out an iCloud mess	Wed Nov 28 6:30-8:30pm Mon Feb 18 9:30-10:30am	
User Groups: Mac, Evernote, iPad & iPhone, Word, Excel, Windows (1-hour Groups sessions)	Join us and have all your questions answered. Check website for details	

Other Classes:

- Keeping kids safe on iPad, iPhone & iPod Touch
- Managing all those Passwords
- Staying Safe Online
- Let's talk about Facebook
- A look at Facebook for Business
- Building a website
- Making the most of personal tech for your work & home life
- Working with Windows, Word, Excel, Powerpoint

See website for dates

Private appointments also available, For info/bookings, contact us at bookings@itandcoffee.com.au, call 1300 885 420 or visit: itandcoffee.com.au

* Members discounts apply to online booking only